



TESTLET KITE[®] STUDENT PORTAL MANUAL: MAST SCIENCE PILOT

2025-26 | MONTANA



Assessment & Technology
Solutions

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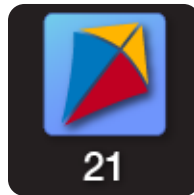
WELCOME TO TESTLET KITE STUDENT PORTAL

Testlet Kite® Student Portal (also referred to as Student Portal) is used by students to take Testlet assessments. Student Portal covers the full screen of the assessment-taking machine, preventing students from accessing outside information during the assessment.

This manual is for test administrators who will be administering assessments and/or training other school staff to help students access Student Portal during an assessment session.

For information about installing Student Portal, refer to the Installation Guides for your device type.

The Testlet Kite Student Portal application icon is shown below:



This guide is divided into chapters to help you access information as easily as possible.

- The **Quick Start chapter** includes the procedures associated with logging into Student Portal, using the assessment environment, and logging off. The instructions are written so that an educator can use them to give students an overview. The procedures are not written directly to students.
- The **Assessment Tools chapter** includes specific details about each of the tools available to students within the Student Portal software.
- The **Technology Practice Test Guide** in Appendix A includes information about taking practice tests in Student Portal.

CHANGES TO THE GUIDE

The following table lists the changes made to this guide since the last major release of the documentation. The Page column indicates the page number of the current guide where the change appears.

Change Logged	Page(s)	Description of Change

A NOTE ABOUT GRAPHICS

Every effort was made to ensure the graphics in this guide match what the users will see when using Student Portal. Expect some slight differences depending on the computers and operating systems used to access Student Portal.

DISCLAIMER

Kite® and the Kite logo are trademarks of The University of Kansas. All other trademarks referenced in this guide belong to their respective owners.

REQUIRED SOFTWARE

Before students can take assessments, Testlet Kite Student Portal must be downloaded and installed on each supported assessment device. For more information about installing Student Portal, refer to the installation guide for the operating system or device being used.

Installation guides are available for the following devices: include **Windows®**, **Mac®**, **iPad®**, and **Chromebook®**.

KITE SERVICE DESK

The Kite Service Desk provides support for Educator Portal and Student Portal. Service Desk representatives are available to assist you from 7:30 a.m. to 5:00 p.m. CT weekdays during non-testing season with extended hours of operation from 7:30 a.m. to 5:30 p.m. CT weekdays during the assessment window (closed on state holidays). The Service Desk is unavailable during the week of Christmas through New Year's Day.

If you need additional help, call, or email the Kite Service Desk.

Phone: 855-277-9752

Email: kite-support@ku.edu

Live Chat: Link found on the [Educator Portal](#) website footer.

When Contacting the Service Desk:

Do not send any Personally Identifiable Information (PII) for a student via email or Live Chat. This is a federal violation of the Family Education Rights and Privacy Act (FERPA).

Do not send any information about the content of the test, such as the question or answer choices on a particular item. Information about items must remain secure.

Call if an issue requires communicating the student ID number or the test the students are taking.

QUICK START

The Quick Start chapter of this guide includes the procedures for students to start taking assessments. The procedures are written in a step-by-step format, but the information is primarily for educators or people who will be helping students log into Testlet Kite Student Portal and navigate through an assessment. This section includes the following procedures:

- Running Student Portal
- Logging in
- Starting an assessment
- Navigating through Student Portal
- Ending an assessment

If you need to print tickets or perform other activities related to setting up an assessment, refer to the Testlet Kite Educator Portal Manual.

TESTLET KITE STUDENT PORTAL

The process for opening and running Testlet Kite Student Portal varies depending upon the operating system or hardware in use. It is important to review the section that matches the equipment your students will be using.

Testlet Kite Student Portal should be installed and configured on each assessment device before beginning administration of assessments. For more information, refer to the installation guide for the device being used.

If using a PC or Mac, Student Portal should be used with a single monitor.

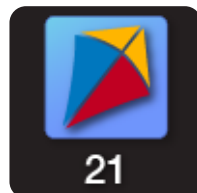
After Student Portal is opened on a device, the assessment environment is standardized across operating systems and hardware, with the exception that an iPad user will touch the screen instead of using a mouse.

Should Student Portal lock or display an error message, you may need to quit the application by entering Cmd+Q on a Mac device or Ctrl+Q on a PC and then entering the quit password. Chromebooks and iPads will need to be reset or rebooted. To obtain the most current quit password, please contact the Kite Service Desk.

OPENING TESTLET KITE STUDENT PORTAL (MAC OR WINDOWS)

To open the app on a Mac or Windows device, the student should perform the following steps.

1. Double-click the Testlet Kite icon on the desktop.



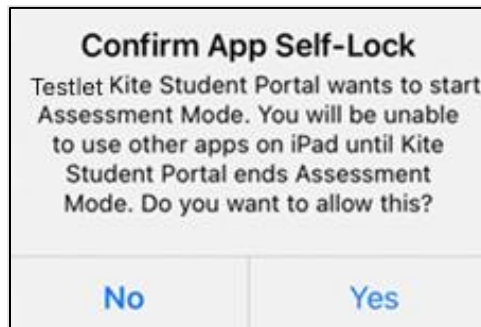
OPENING TESTLET KITE STUDENT PORTAL (IPAD)

To open the app on an iPad, the student should perform the following steps.

1. Tap the Testlet Kite icon.



2. The following pop-up message will appear. Tap Yes.



NOTE: If you tap No, a No Kiosk Mode Available pop-up will appear. Tap Retry to Confirm App Self-Lock.

OPENING TESTLET KITE STUDENT PORTAL (MANAGED CHROMEBOOK)

To open the Testlet Kite Student Portal app in Managed mode, the student should perform the following steps:

1. From the Chromebook sign-in screen, select **Apps** in the lower left.
2. Select **Testlet Kite Student Portal**.

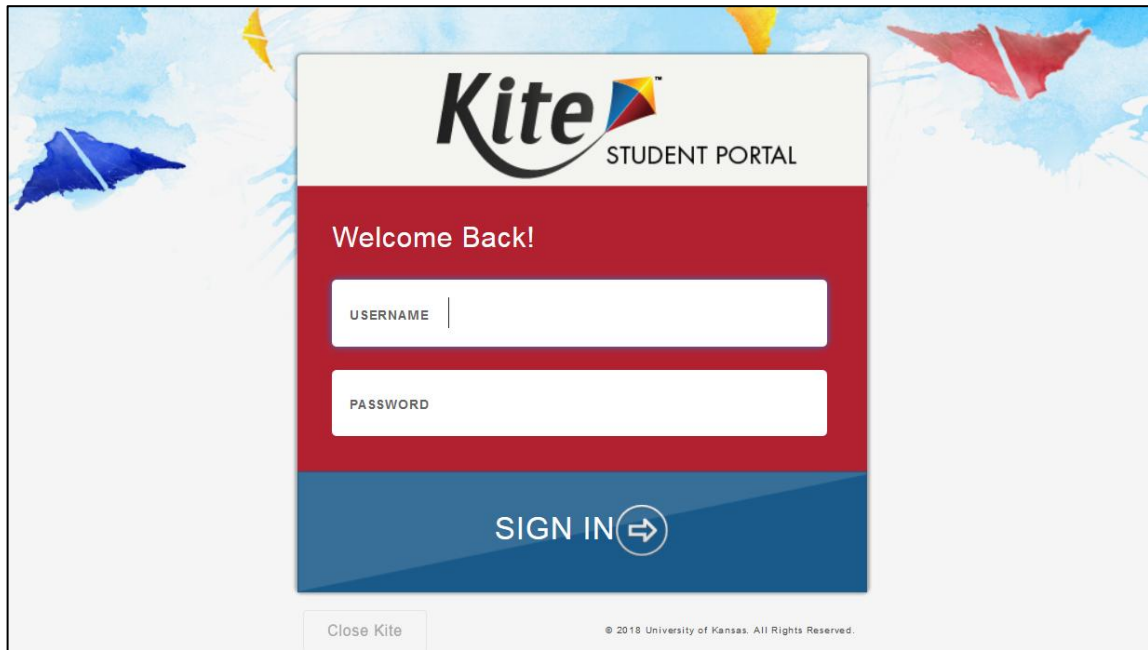
To maximize the screen, select the maximize button in the upper right part of the screen.

LOGGING INTO TESTLET KITE STUDENT PORTAL

Before students log in to Testlet Kite Student Portal, they should have a student username and password and the Daily Access Code (DAC) for the assessment. See the Student Usernames and Passwords and Daily Access Codes sections of the Testlet Kite Educator Portal Manual for more information.

To log in, the student should follow these steps:

1. Enter the username in the USERNAME field.
2. Enter the password in the PASSWORD field.
3. Select **SIGN IN**.

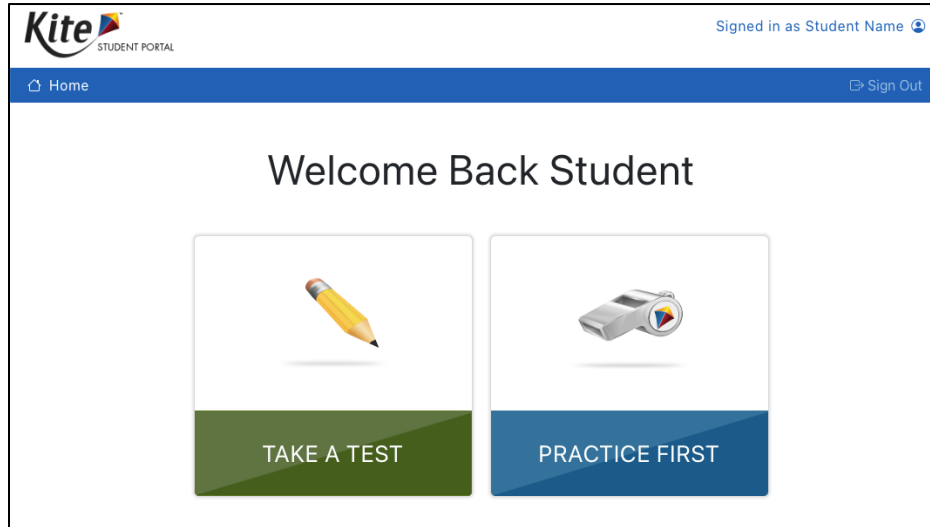


The screenshot shows the Kite Student Portal login interface. At the top, the "Kite" logo is displayed next to "STUDENT PORTAL". Below this, a red banner reads "Welcome Back!". Under the banner are two input fields: "USERNAME" and "PASSWORD". At the bottom of the login area is a blue button labeled "SIGN IN" with a right-pointing arrow icon. The background of the portal features a light blue sky with stylized kites in blue, yellow, and red. At the bottom left, there is a "Close Kite" button, and at the bottom right, the copyright notice "© 2018 University of Kansas. All Rights Reserved." is visible.

STARTING AN ASSESSMENT

To start an assessment, the student should take the following steps.

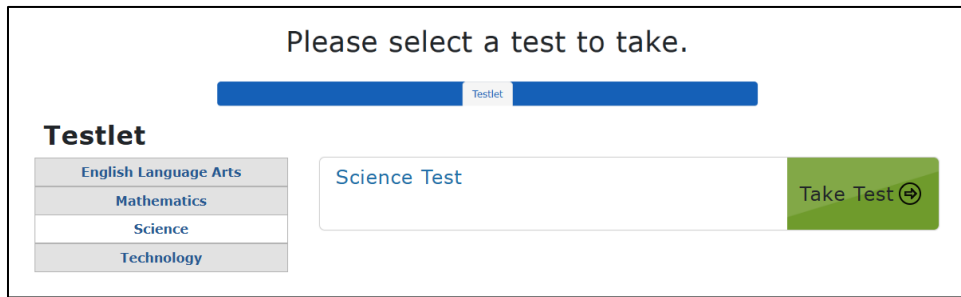
1. Select **TAKE A TEST**.



NOTE: Practice assessments under PRACTICE FIRST are only available using logins provided in

Appendix A: Technology Practice Test Guide.

2. Next to the appropriate assessment, select **Take Test**.



Please select a test to take.

Testlet

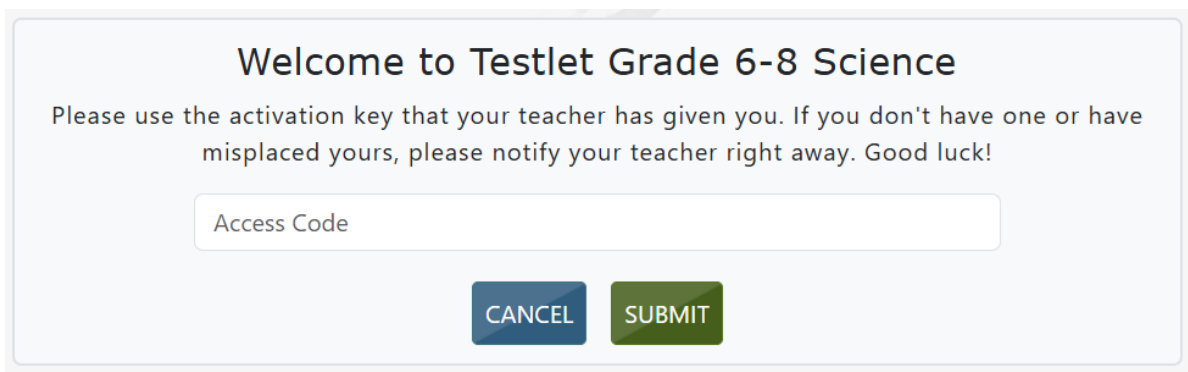
Testlet

English Language Arts
Mathematics
Science
Technology

Science Test

Take Test →

3. Type the DAC in the Access Code field and select **SUBMIT**.



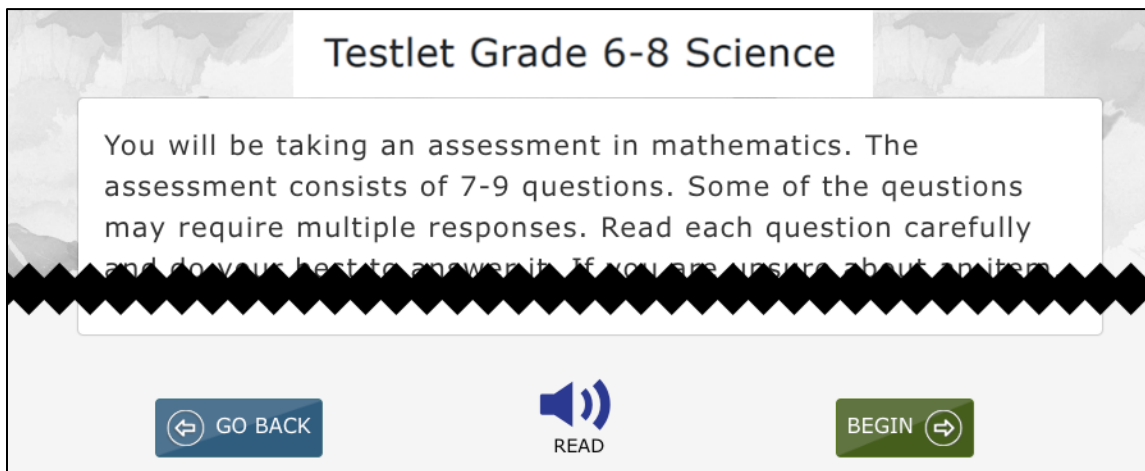
Welcome to Testlet Grade 6-8 Science

Please use the activation key that your teacher has given you. If you don't have one or have misplaced yours, please notify your teacher right away. Good luck!

Access Code

CANCEL SUBMIT

4. Read the instructions. Some assessments have more instructions than others do. Scroll to read all the instructions.
5. Select **BEGIN (or NEXT)**.



NOTE: The green button will say either BEGIN or NEXT.

NAVIGATING TESTLET KITE STUDENT PORTAL

Several features are available to help students gauge their progress while taking an assessment. This section briefly describes features that you may want to point out to students. The section contains graphics from the general user interface.

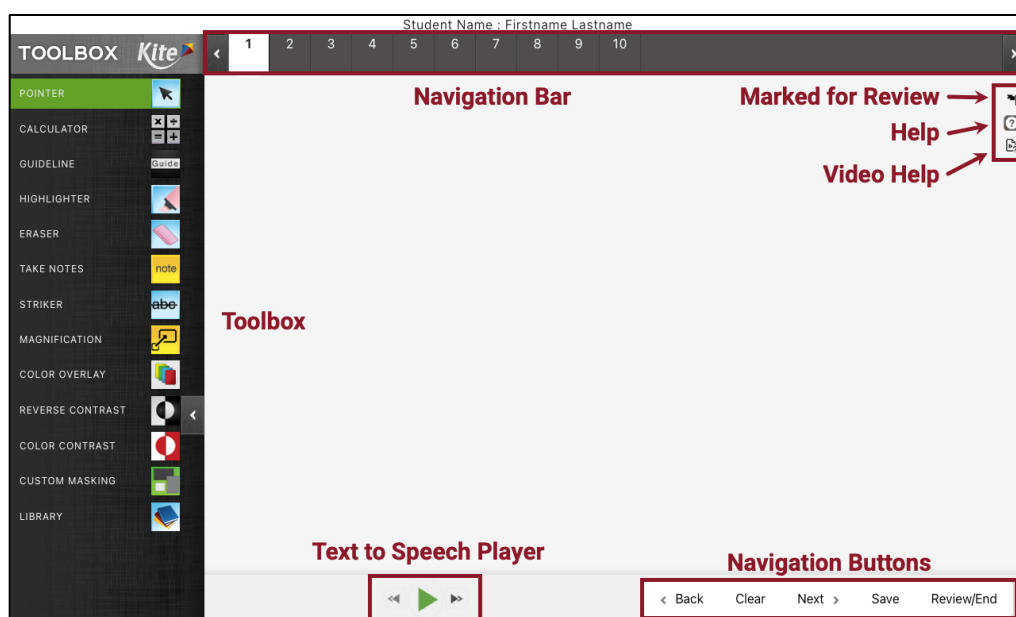
STUDENT NAME DISPLAYS IN TOP BORDER

The student's name displays above the navigation bar. Students and Test Administrators can confirm that the correct Student Portal account has been accessed.



MAIN ASSESSMENT WINDOW

An example of the main assessment window is shown below. The Navigation Bar is at the top of the screen. The Toolbox is on the left side of the screen. The text-to-speech (TTS) player and the navigation buttons are on the bottom of the screen. A help icon and a flag that the student can use to mark a question for review before finishing the assessment are located at the upper right side of the screen.



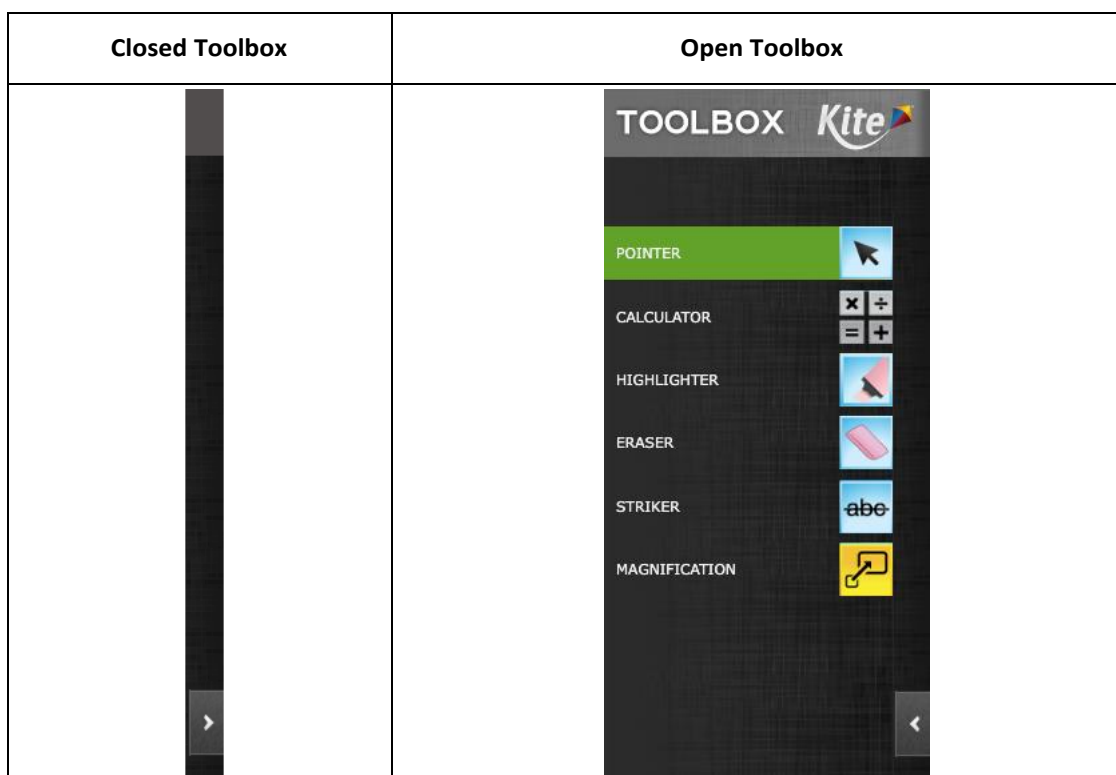
NOTE: Not all tools shown above may be available for your assessment. Some tools are activated by the student's PNP in Educator Portal and only display in the TOOLBOX if set in the student's PNP.

Sometimes the screen displays a text passage with questions that are related to that passage. In these cases, the student has additional choices for displaying the assessment questions. See the *Passages with Related Questions* section for more information.

TOOLBOX

The TOOLBOX slides out from the left side of the screen when the user selects the white arrow icon in the left margin. Depending on the assessment settings, different selectable tool options display in the TOOLBOX. (For a description of tools, see the Assessment Tools section of this manual.)

Move the cursor over the arrow icon in the left margin and select to open. Available labels and tool icons appear to describe each tool. Select the arrow icon again to close the TOOLBOX.



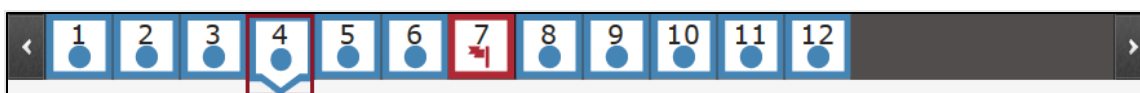
NAVIGATION BAR

The navigation bar at the top of the window shows the number for each question on the assessment. Students can select a number to go to a specific question.

The number of the open question appears on a white background with a triangle pointing downward.



Answered questions appear on a white background with a blue border and a blue dot below the number.



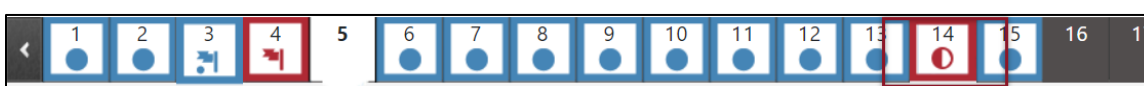
Flagged questions that are **answered** appear on a white background with a blue border and a blue flag with a small dot below the number.



Flagged questions that are **unanswered** appear on a white background with a red border and a red flag below the number.

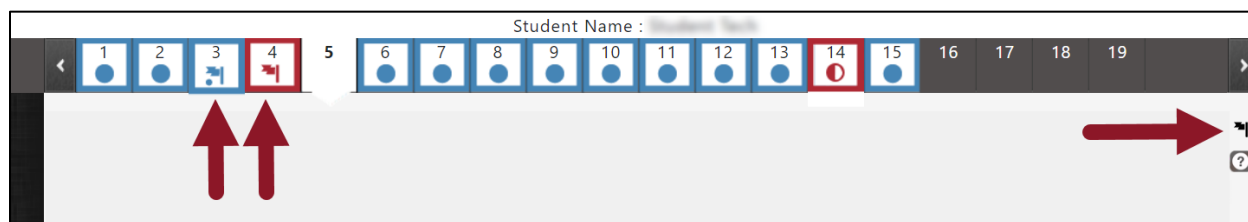


Questions with more than one part show a partial shaded circle when only part of the question is answered.

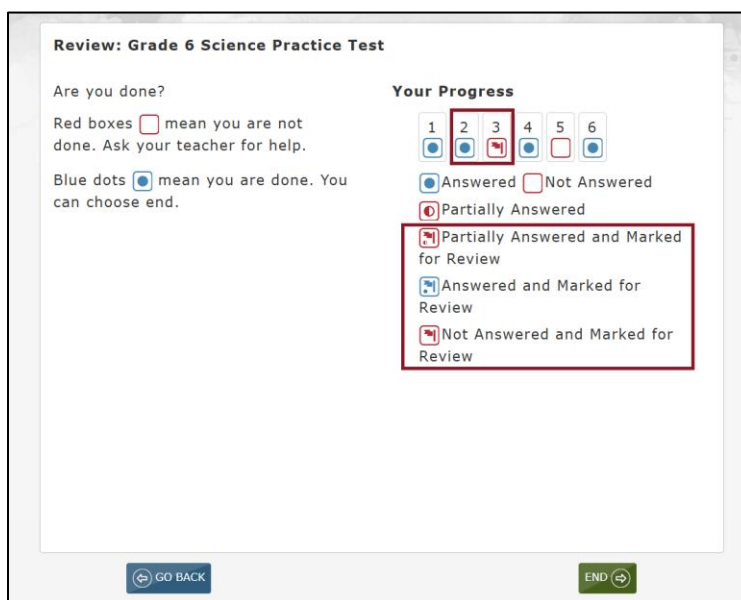


FLAGGING A QUESTION – MARK FOR REVIEW

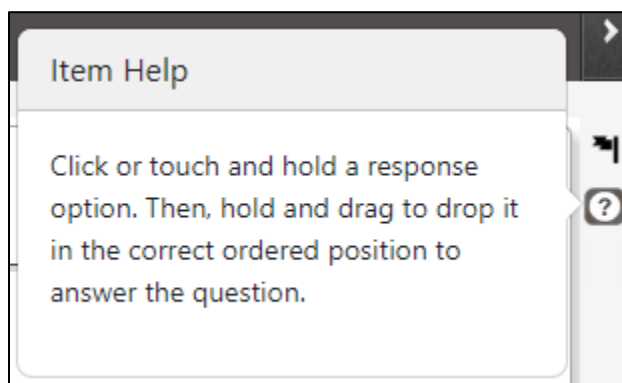
Students can select the flag icon at the upper right side of the main window to mark a question for later review within the assessment session.



Flagged questions are also marked on the Review/End screen at the end of the assessment.



The help button displays additional information about how to manipulate and respond to the particular question type, not the content. When a student selects the help button, a window displays additional information. Select the help icon again to close the help window.



VIDEO HELP

The video help button opens a video player window within the item. Video help is only available for practice test items so that students can see how to manipulate and answer the item correctly. Close the video player window by selecting the X at the top of the video player window.

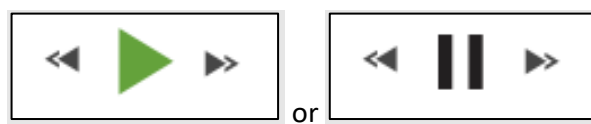
TEXT-TO-SPEECH PLAYER

The text-to-speech (TTS) player plays audio files that correspond to the content on the screen. Content sections highlight on the screen as it is read by a synthesized voice.

NOTE: The TTS player is enabled by the settings on a student's PNP in Educator Portal.



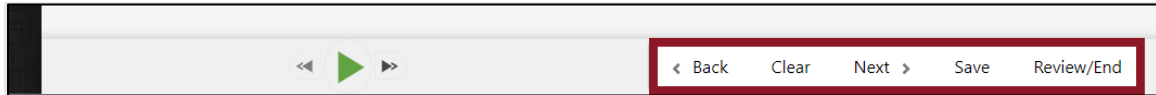
Select the green play button to listen and select the black parallel lines to pause the TTS. Skip forward or back to the beginning of an audio segment using the double arrows.



Text to Speech is available as a Designated Support (Text & Graphics). See your state's Accessibility Guide for more information.

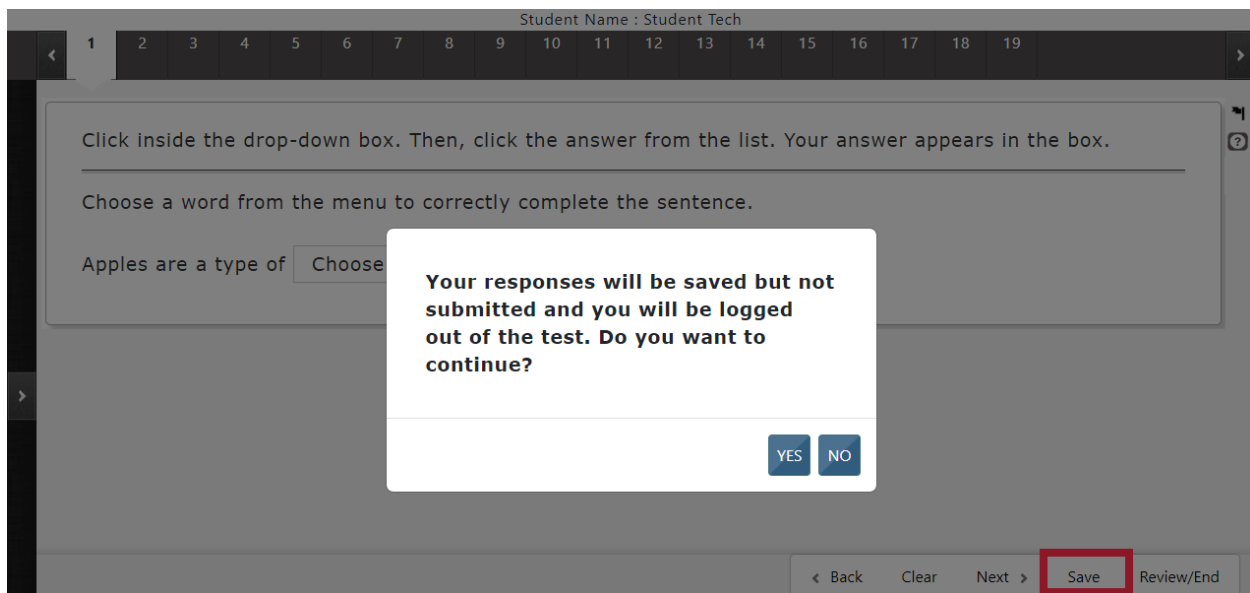
NAVIGATION BUTTONS

Buttons at the bottom of the screen can be used to return to the previous question or screen, clear an answer, go forward to the next question, save, or review and end the assessment. To return to the directions, navigate to the first question and select the Back button.



SAVE

The Save button allows a student to save their answers without submitting the assessment. The student can return to complete the assessment at another time.

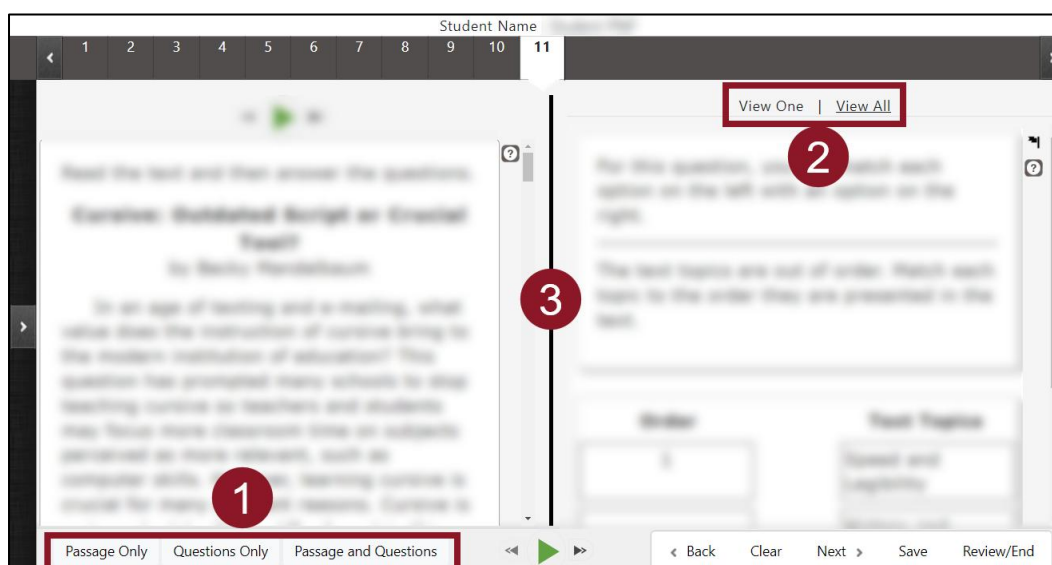


PASSAGES WITH RELATED QUESTIONS

Sometimes, the screen displays a passage of text with several related questions. The student can choose how these two components display.

The default setting, Passage and Questions with View One, displays the passage on the left and one question associated with that passage on the right. The bold black line dividing the passage on the left from question on the right is centered.

1. The three buttons at the lower left change the display to **Passage Only** or **Questions Only**.
2. On the upper right side of the screen, above the questions, select View One or View All to change the display of the questions. Selecting **View One** displays only one question at a time on the right side of the screen. Selecting **View All** displays every question, but only one question at a time expands (i.e., showing possible answers).
3. The bold black dividing line moves left or right by selecting and dragging the line. This allows the passage or questions to occupy more screen space. The balance resets when moving between items.



ENDING AN ASSESSMENT

Ending an assessment is a two-step process. First, students use the Review/End screen to confirm an answer was entered for each question. After reviewing for completeness, the students select END to end an assessment.

USING THE REVIEW/END SCREEN

Select Review/End at the bottom of the screen to display the review screen. Students review which questions are answered or marked for review. It does not show the answers the students entered.

Students can navigate to the Review/End screen and return to the questions at any time during the assessment. Students select the question number to return to that question or select “GO BACK” to return to the first question in the assessment.

Review: Grade 6 Science Practice Test

Are you done?

Red boxes ☐ mean you are not done. Ask your teacher for help.

Blue dots ☒ mean you are done. You can choose end.

Your Progress

1 2 3 4 5 6

☒ Answered ☐ Not Answered

☒ Partially Answered

☒ Partially Answered and Marked for Review

☒ Answered and Marked for Review

☒ Not Answered and Marked for Review

[GO BACK](#) [END](#)

ENDING AN ASSESSMENT

After reviewing answers, the student ends the assessment by performing the following steps.

1. On the Review/End screen, select **END**.
2. On the Confirmation message, select **YES**.

Blue dots ☒ mean you are done. You can choose end.

Are you sure you want to end?

[YES](#) [NO](#)

[GO BACK](#) [END](#)

3. Select **Sign Out** at the top of the screen.

Kite STUDENT PORTAL

Signed in as Student Name

[Home](#) [Sign Out](#)

NOTE: The students should always use the Sign Out button when finished.

ASSESSMENT TOOLS

Testlet Kite Student Portal includes many tools that students can use while taking an assessment.

To access tools, students select the arrow icon along the left margin of the assessment screen that expands the toolbox. Select a tool name and icon to access functionality.

To manipulate tools, such as reverse contrast, select the tool a second time to turn it off. Other tools, such as the highlighter and strikethrough, change the cursor to the tool icon. To remove highlighting and strikethrough marks, use the eraser tool. To turn off these tools, select the tool a second time or select the pointer tool. Some tools display a movable pop-up window. These tools may cover part of the content but can be moved by dragging. Select the circled X in the upper left corner to close.

Tool availability is determined when the assessment is developed and the following conditions.

- Some are universal, available to all students.
- Some are activated based on an individual student's needs as indicated via a Personal Needs and Preferences (PNP) profile completed in [Testlet Kite Educator Portal](#).
- Some are available throughout a specified assessment, depending on subject.
- Some are only available for a section within a session.

NOTE: The tools listed below are the Embedded tools within [Testlet Kite Educator Portal](#). Non-Embedded tools are described in your state's Accessibility Guide.

UNIVERSAL TOOLS

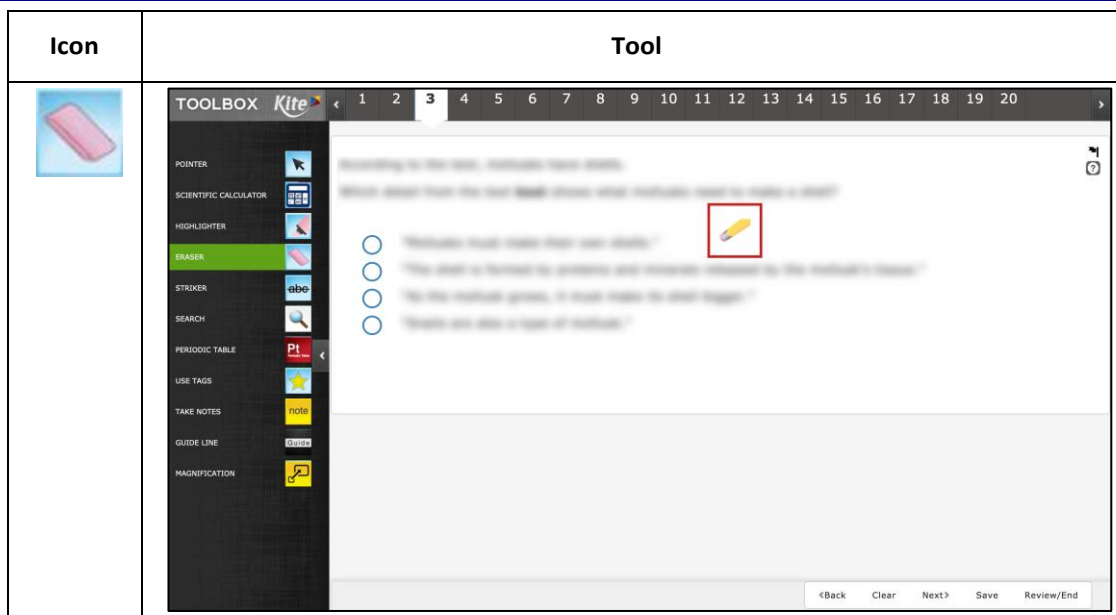
The following tools are universal tools used in Testlet Kite Student Portal. A PNP does not need to be created for a student to have access to the following tools.

Tools available to ALL students		
Icon	Tool	Description
	Eraser	Removes highlighting and striker marks from the screen.
	Expandable Passage/Questions	With items that have a passage and question, students can drag the divider bar or select options to full screen the question, passage, or both using the View One View All feature.
	Guideline	Follows the pointer and lightly highlights the text of a reading passage line by line. On tablets, drags an icon attached to the highlight line through the passage.
	Help	The Help text bubble explains how to answer the question based on the question type.
	Highlighter	Selects text on the screen and highlight the selected text using a pink background.
	Keyboard Navigation	Uses keystrokes to navigate and select options.
	Mark for Review	Marks a question for later review.
	Masking (Custom)	Masks or covers parts of an assessment. A black box displays and can be moved and resized to cover parts of the screen. Custom masks are controlled by students.
	Note	Displays a rectangle on the screen that allows a student to take notes
	Pointer	Selects content in the assessment.
	Screen Magnification	Tool to magnify (zoom) the screen 2.0x, 3.0x, 4.0x, or 5.0x.
	Striker	Places a line through a multiple-choice answer choice that is not desired.

ERASER

The eraser tool allows the student to remove highlighter and strikethrough effects. To switch off from using the eraser, select the eraser icon or the pointer tool.

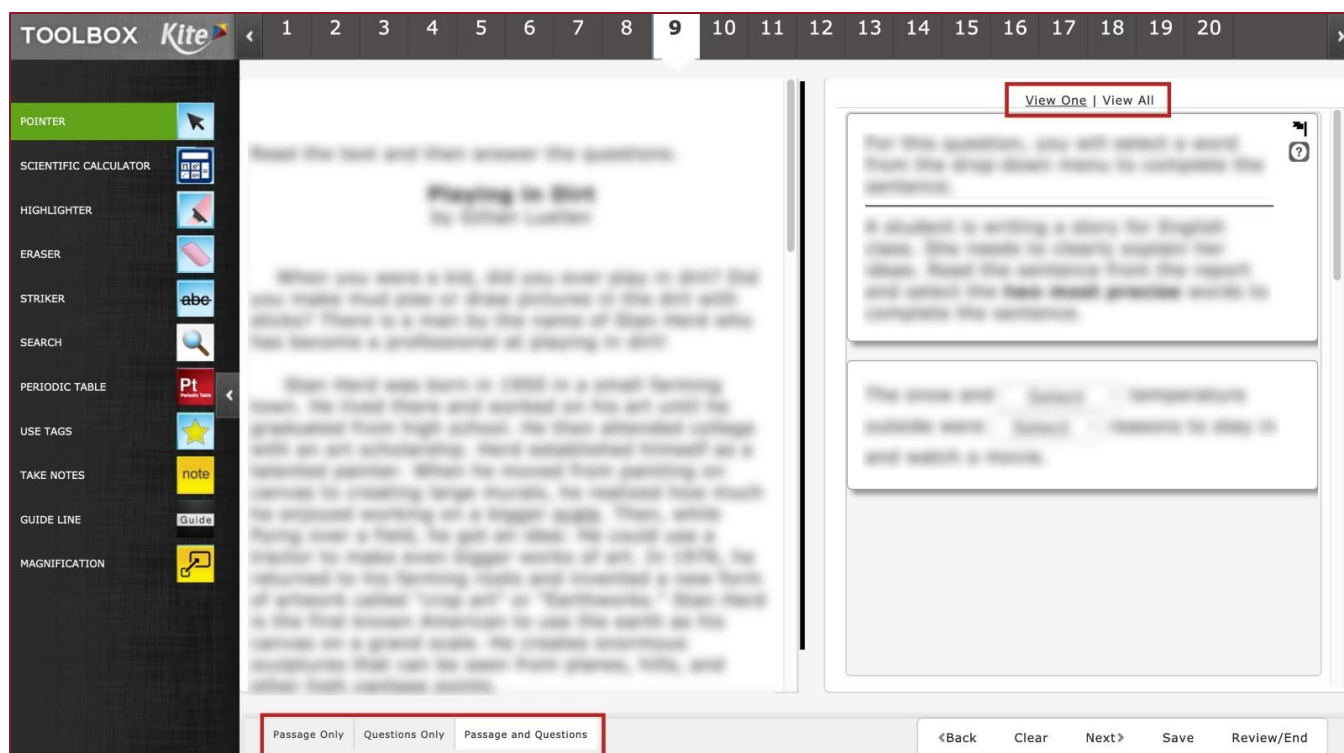
NOTE: This tool changes the cursor from an arrow or marker to a pencil eraser.



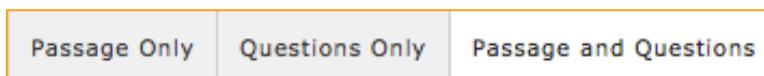
EXPANDABLE PASSAGE / QUESTIONS

Sometimes the screen displays a passage of text with several questions related to that passage. The student can choose how the passage and related questions display.

Passage and Questions in **View All** mode displays the passage on the left and all questions associated with that passage on the right. The bold black line dividing the passage on the left from questions on the right is centered.



The three buttons at the lower left change the display to **Passage Only** or **Questions Only**.



On the upper right side of the screen, above the questions, select **View One** or **View All** to change the display of the questions. Selecting **View All** displays a border for every question, but only one question at a time expands (i.e., showing possible answers). Selecting **View One** displays only one question at a time on the right side of the screen.

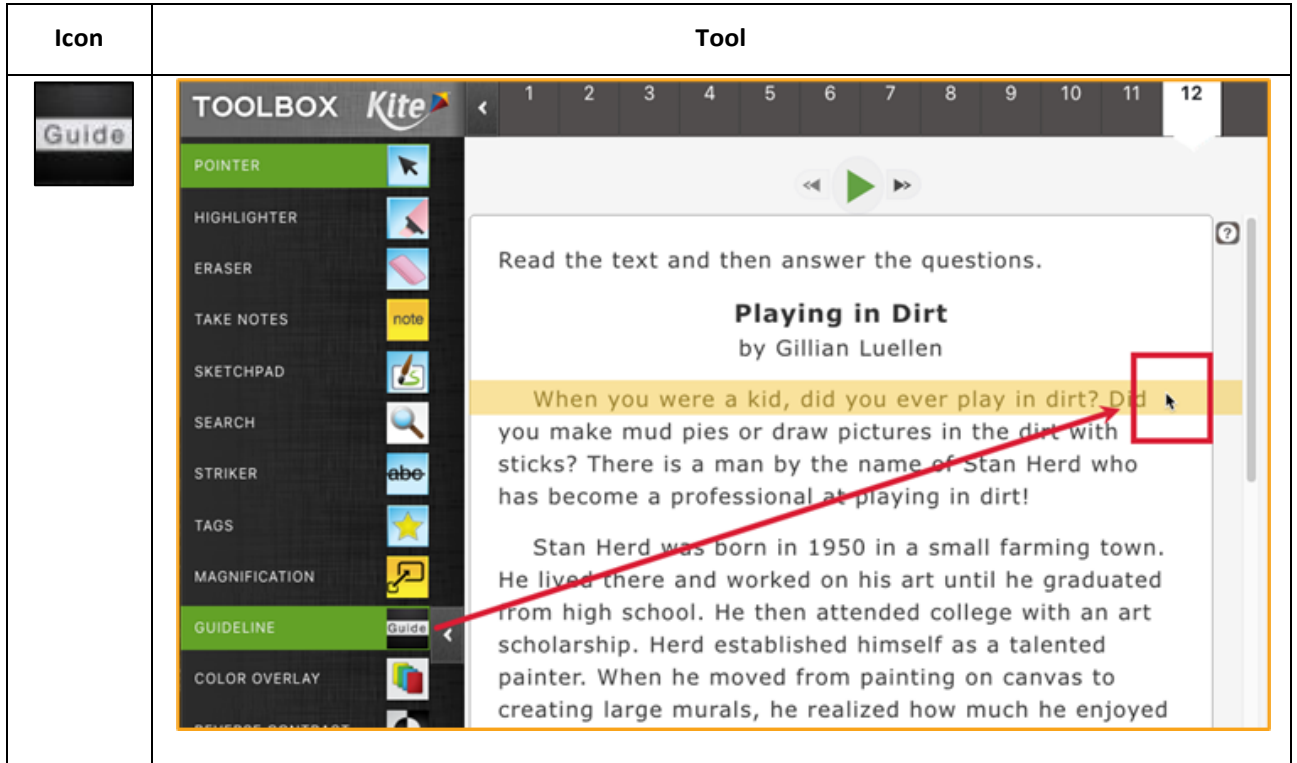


The bold black dividing line moves left/right by selecting and dragging the line, allowing the passage or questions more display space.

GUIDELINE

The guideline tool displays a yellow line that the student can move horizontally through the text on a passage or on items. On Chromebook, Mac, and Windows devices, the cursor is used to drag the guideline through the text. On iPad and Android tablets, the guideline can be moved through the text using a touch and drag motion on the screen. To stop using the guideline, select the guideline icon or the pointer in the toolbar.

NOTE: This tool changes the cursor from an arrow to a yellow line.



HIGHLIGHTER

The highlighter tool allows a student to select and highlight text. The student can drag the highlighter to highlight a word or area. Highlighting can be removed by using the eraser tool.

NOTE: This tool changes the cursor to a pink highlighter.

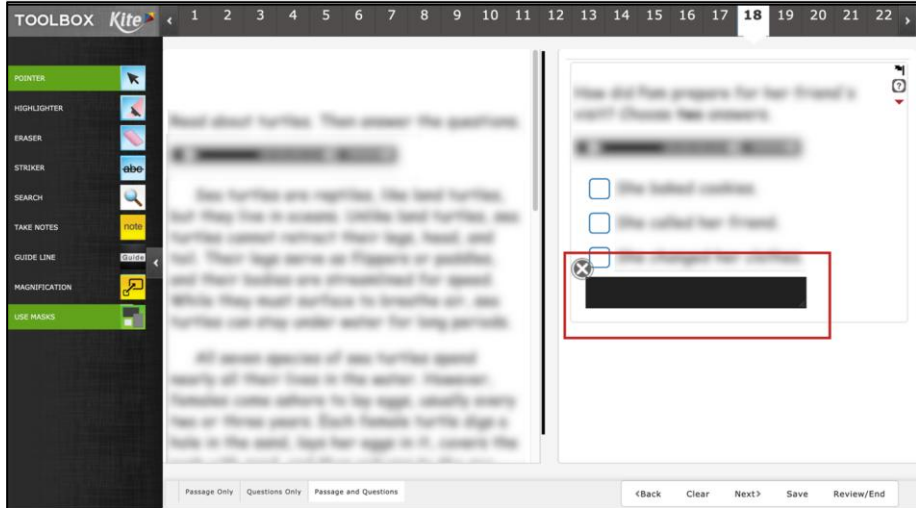
Icon	Tool
	TOOLBOX <i>Kite</i> 1 2 3 4 5 6 7 8 POINTER CALCULATOR HIGHLIGHTER ERASER STRIKER GUIDE LINE MAGNIFICATION        Sometimes questions are grouped together with information. The sentences below will help you answer the two questions on the right. Cats do not live in a doghouse. Birds do not live in a doghouse. Mice do not live in a doghouse. Dogs live in a doghouse. One is an odd number. Two is an even number. Three is an odd number. Four is an even number. Five is an odd number. The way the text and questions appear can be changed: - The bold center bar moves left or right. - View One and View All shows one or all questions. - Passage Only, Questions Only, and Passage and Questions change the layout. Click the arrow on the left to see the TOOLBOX. Tools help you on the assessment. Different assessments have different tools: View One View All Click the down arrow to expand the question. Click the squares by the answer choices to choose your answers. Squares will always mean more than one answer can be selected. A checkmark appears inside the squares. To remove an answer, click the checkmark and the checkmark disappears. Which numbers are even? Choose all that apply. ☐ A one ☐ B two ☐ C three ☐ D four ☐ E five Passage Only Questions Only Passage and Questions <Back Clear Next> Save Review/End

MASKING

The custom masking tool allows a student to mask, or cover, parts of the assessment. After a student selects the masking button, a black box appears. The student can move the masking box by dragging it to different areas of the screen.

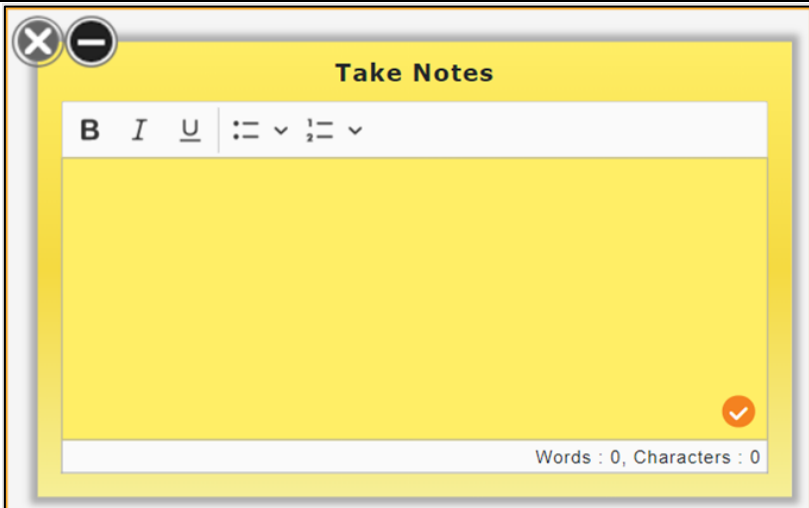
NOTE: Each time the student selects the masking icon, another masking box displays.

To close or remove the masked areas, select the X for each box.

Icon	Tool
	

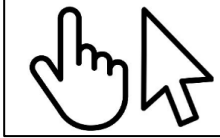
NOTE

The note tool allows students to make notes about an assessment question. Student notes are not saved. The student can delete a note by selecting the X in the top left corner.

Icon	Tool
	

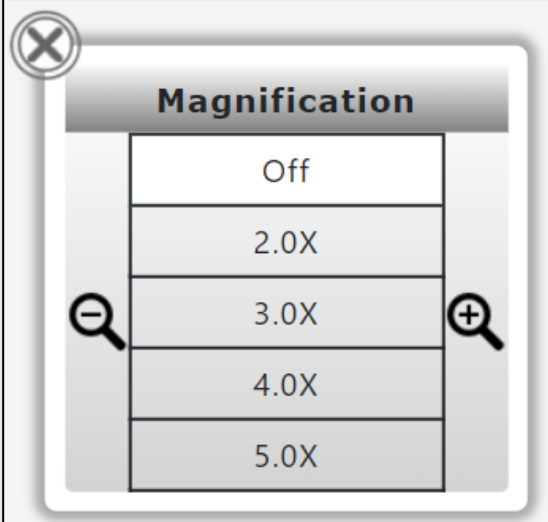
POINTER

The pointer tool is the tool that students use most. The pointer allows a student to select content in an assessment.

Icon	Tool
	

SCREEN MAGNIFICATION

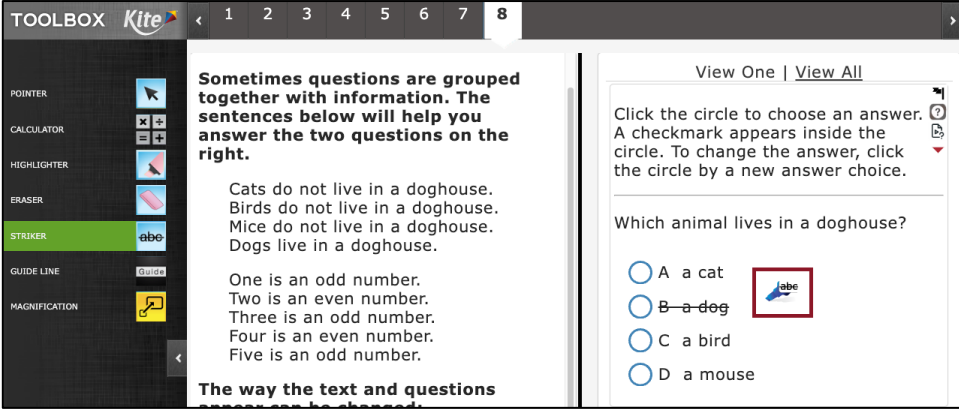
The magnification tool allows a student to enlarge the screen during an assessment. Students can select a magnification level (i.e., 2.0X, 3.0X, etc.) or use the magnifying glasses to zoom in and out.

Icon	Tool
	

STRIKER

The striker tool allows a student to mark a line through multiple choice response options. Strikethrough lines are removed with the striker tool, the eraser, or by navigating away from the item.

NOTE: The strikethrough tool changes the cursor from an arrow to a blue marker. If used on a graphic, the graphic will fade.

Icon	Tool
	 TOOLBOX Kite 1 2 3 4 5 6 7 8 POINTER CALCULATOR HIGHLIGHTER ERASER STRIKER GUIDE LINE MAGNIFICATION Sometimes questions are grouped together with information. The sentences below will help you answer the two questions on the right. Cats do not live in a doghouse. Birds do not live in a doghouse. Mice do not live in a doghouse. Dogs live in a doghouse. One is an odd number. Two is an even number. Three is an odd number. Four is an even number. Five is an odd number. The way the text and questions View One View All Click the circle to choose an answer. A checkmark appears inside the circle. To change the answer, click the circle by a new answer choice. Which animal lives in a doghouse? ☐ A a cat ☒ B a dog ☐ C a bird ☐ D a mouse

DESIGNATED SUPPORTS

The following tools must be selected and enabled in a student's PNP profile prior to assessment to be available in Testlet Kite Student Portal. See your state's Accessibility Guide for more information about selecting the appropriate tool for your student.

Icon	Tool	Description
	Color Contrast	Sets a text color (foreground) and background color with foreground/background options for grey/black, yellow/black, green/white, and red/black.
	Color Overlay	Displays a light color background on the screen behind content with options for blue, yellow, grey, red, and green.
	Magnification	Automatically sets the magnify (zoom) level of the screen to 2.0X, 3.0X, 4.0X or 5.0X. Students also have the option to zoom in and out.
	Masking (Answer Choices)	Mask or cover answer choices on multiple-choice items.
	Reverse Contrast	Reverses the color selections chosen for the text and background colors.
	Text to Speech (TTS) ^{1,2,3}	<u>Text & Graphics</u> : A synthetic voice reads assessment content including instructions, response options, and explanations of visuals like pictures and graphs.

¹ Only available to students who are English language learners or have reading disabilities or visual impairments.

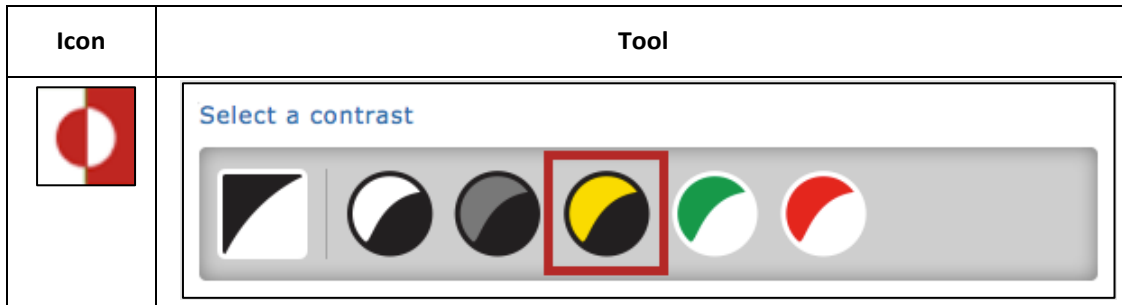
² Requires speakers or headsets.

³ See *Text-to-Speech Player* under *Navigating Testlet Kite Student Portal*.

COLOR CONTRAST

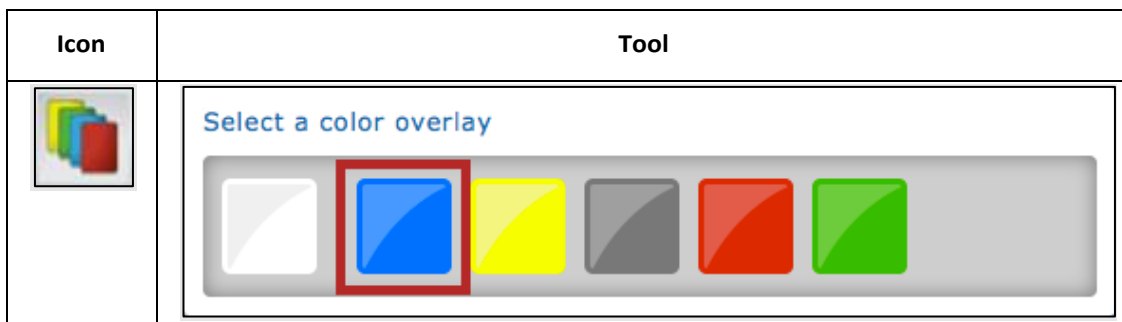
The color contrast tool allows a student to change the color of the assessment font and the background. The upper (left) portion of the circle indicates text color, while the lower (right) portion of the circle indicates background color.

The color contrast tool and color overlay tool cannot be applied simultaneously. In the example below, the colors would change to yellow text on a black background.



COLOR OVERLAY

The color overlay tool allows a student to change the background color of the assessment. The standard background color is white. In the example below, the background color of all the assessment screens would change to blue.

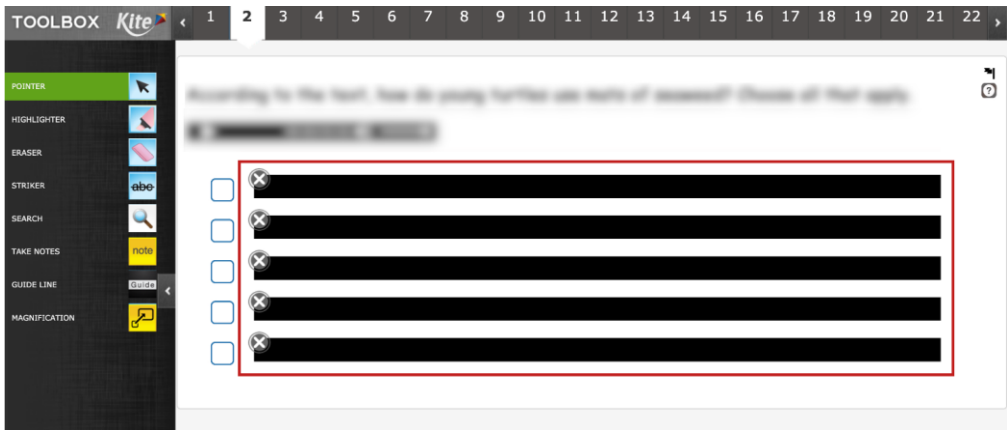


MAGNIFICATION

The magnification level is automatically set to 2.0X, 3.0X, 4.0X, or 5.0X when the student enters Testlet Kite Student Portal. The student can then select a different magnification level or turn magnification off. See *Screen Magnification* above for more information.

MASKING (ANSWER CHOICES)

The masking tool for answer choices automatically shows each multiple-choice response option as masked. To close or remove the masked areas, select the X for each box.

Icon	Tool
	

REVERSE CONTRAST

The reverse contrast tool allows a student to change the assessment background to invert the background color and foreground color. The reverse contrast tool allows a student to invert the background color from white to black and the foreground color from white to black. If a color contrast other than black and white is selected, those colors will be inverted.

Icon	Tool
	The reverse contrast tool does not open a separate window; instead, it changes the text and background colors.

APPENDIX A: TECHNOLOGY PRACTICE TEST GUIDE

The Technology Practice Tests help students gain confidence navigating assessments and question types. Students practice with simple questions, successful manipulation of each question type, and tools. Question instructions, video demonstrations, and pop-up coaching messages are included.

Login from home or school (an app or browser). Help videos and instructions on each question demonstrate how to answer. A pop-up message tells students the answer is correct or incorrect.

ACCESS TESTLET KITE STUDENT PORTAL (TWO OPTIONS FOR PRACTICE TESTS)

1. Install Testlet Kite Student Portal on your computer.
2. Enter <https://student-testlet.kiteaai.org> in a browser (e.g., Firefox, Chrome, Edge, Safari).

NOTE: Browser access for Student Portal is for Practice Tests only.

ACCESS PRACTICE TESTS

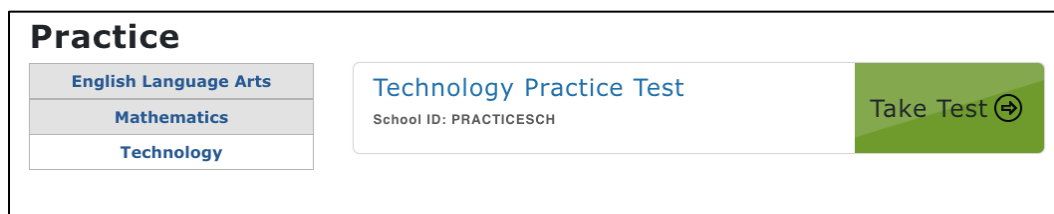
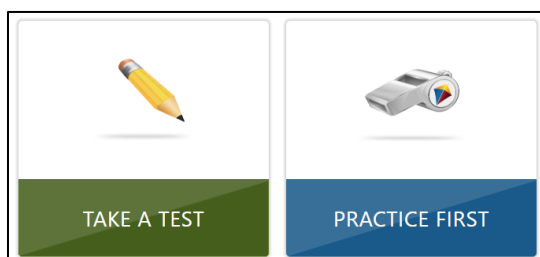
1. Open Testlet Kite Student Portal using one of the methods shown above.
2. Enter the username and password from the table shown.

Username	Password
tech.demo	MAZE8

3. Choose **SIGN IN**.
4. Choose **PRACTICE FIRST** on the welcome screen.
5. Choose **Technology**.
6. Choose **Take Test**.

ASSESSMENT SELECTION & DIRECTIONS SCREEN

After logging in, students select PRACTICE FIRST and click Take Test. Students encounter the directions screen first. The test name is displayed at the top of the screen. GO BACK takes the student to the test selection screen. BEGIN takes the student to the first question.



QUESTION SCREEN

Student Name: Student Tech

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20

Click a circle to choose an answer for each row. Checkmark appears inside the circle. To change the answer, click the circle by a new answer choice.

Choose whether each word is a shape, color, or number.

Word	Shape	Color	Number
blue	☐	☐	☐
four	☐	☐	☐
triangle	☐	☐	☐

6 7 8 9 10

< Back Clear Next > Save Review/End

1. **Student Name:** view the student's name displayed as a fake practice student.
2. **Top Navigation Bar:** select any number to go to the corresponding question.
3. **Flag Icon:** select this icon to indicate this is an item to return to later. When selected:
 - A flagged question that is unanswered appears on a white background with a red border and a red flag below the number.
 - A flagged question that has been answered appears on a white background with a blue border and a blue flag with a small dot below the number.
4. **Help Icon:** directions about answering a question type.
5. **Help Video Icon:** play a video showing how to answer correctly.
6. **Back:** move backwards one item at a time. Clicking "Back" on the first question goes to the directions page.
7. **Clear:** remove responses to a question and any highlighting the student has made.
8. **Next:** advance forward one item at a time.
9. **Save:** save responses and log out of the test but does not submit test.
10. **Review/End:** go directly to the review screen at the end of the test. See the Review/End Screen section in this document for additional information.
11. **Instructions:** learn how to answer each question from text at the top of each question.
12. **Tools:** open the "TOOLBOX" to select tools to use.

NOTE: Some of the tools shown above may not be available for all subjects.

ABOUT QUESTION TYPES

In addition to multiple-choice, students encounter more complex and cognitively challenging types of questions. Technology Enhanced Items (TEIs), ask students to graph, categorize, label, match, order, and construct answers. For example, students select objects on the screen to move, connect objects on the screen, choose words or phrases from a body of text, or provide multiple answers for one question.

Reminders about how to answer a particular question type are available via Help or Help Video, shown below.



ABOUT PROMPTS ON PRACTICE TESTS

Most practice tests include instructions and/or purpose-setting statements above each question explaining how to answer that question type. Instructions may begin with the words, "For this question, you will...," or "Click or tap and hold...," to inform students about what action is required to answer. The technology practice test includes Help Videos showing students how to correctly respond.